



# **Sutton-in-Craven Cricket Club**

## **Centenary 1904 - 2004**

Royd Hill , Sutton-in-Craven, Keighley, W Yorks.

Craven & District Cricket League  
Upper Airedale Junior Cricket League



### **General Data Protection Notice**

#### **What personal data does Sutton In Craven Cricket Club (SCCC) collect?**

The data we collect includes members' names, addresses, email addresses and dates of birth, along with contact details for next of kin in case of emergency. We collect this data directly from our members. For some of our members we may have additional information such as any health issues that are relevant to playing cricket, Board and sub-committee memberships and, occasionally, DBS checks done with your knowledge and permission.

#### **What is this personal data used for?**

We use members' data for the administration of your membership; the communication of information and the organisation of matches and other events.

#### **Who is your data shared with?**

Some of your data will be shared with ECB approved organisations for statistical purposes. Details are available on request.

#### **Where does this data come from?**

Data for all of our members comes from their membership forms at the time they joined, with their updates.

#### **How is your data stored?**

Most of our data, including our main membership database, is stored in digital form on computers.

#### **Who is responsible for ensuring compliance with relevant laws and regulations?**

Under the GDPR (General Data Protection Regulation) we do not have a statutory requirement to have a Data Protection Officer. The Management Committee is responsible for ensuring that SCCC discharges its obligations under the GDPR and is responsible for maintaining a log of data breaches and notifying the ICO and any members affected as necessary, in accordance with our legal obligations.

#### **Who has access to your data?**

Members of the SCCC Management Committee have access to members' data in order for them to carry out their legitimate tasks for SCCC, such as



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responding to enquiries from those members. Members of the Management Committee and its sub-committees will be given access to this data for any legitimate purpose to do with their roles as officers of the organisations or members of their committees but will not be free to pass it on to any other organisation.

### **What is the legal basis for collecting this data?**

SCCC collects personal data that is necessary for the purposes of its legitimate interests as a membership organisation and as the authority of an internationally recognised and regulated, competitive sport. Personnel data is kept in compliance with our legal obligations.

### **How you can check what data we have about you?**

If you want to see the basic membership data we hold about you, please contact SCC Chairman.

### **Does SCCC collect any “special” data?**

The GDPR refers to sensitive personal data as “special categories of personal data”. SCCC does not collect any such data.

### **How can you ask for data to be removed, limited or corrected?**

Please contact SCCC Chairman to make any updates to your data, or if you want it removed. Clearly if it is removed, you will no longer receive any communications from SCCC.

### **How long we keep your data for, and why?**

We normally keep members’ data after they resign or their membership lapses. This is because we find members sometimes later wish to re-join (occasionally after several decades). However, we will delete any former member’s contact details entirely on request.

### **What happens if a member dies?**

We normally keep members’ information after they die. If requested by their next-of-kin to delete it we will do so on the same basis as when requested to remove data by a former member.



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In Partnership with  
 South Craven School  
The Technology and Engineering College  
[www.sutton-in-craven-cricketclub.co.uk](http://www.sutton-in-craven-cricketclub.co.uk)